



NOVACAP
ASSET MANAGEMENT

Fund Services Intelligence

AIF & UCITS platforms

Launching or transferring your vehicle

Processing risk management

Providing investment management

Servicing your structure

We look after regulatory tasks

allowing you to focus on core value creation

From Luxembourg to the world

About us

Independent Asset Management Company
incorporated in February 2007

Authorized and regulated by the “commission de surveillance du secteur financier” in Luxembourg for:

- Collective asset management (chapter 15 Law 17/12/2010)
- Individual portfolio management
- LPS (free provision of services) in Europe
- Alternative Investment Fund Management (Law 12/07/2013)

Our team of seasoned professionals is coming from different spheres of the financial world, from corporate finance to risk management through investment banks.

Ownership of the company is split amongst the management team.

The business model is based on working together with the most skilled specialists: Intermediaries, family offices, external fund managers, legal advisors, fund administrations, accounting and internal audit.

Taking advantage of the excellent relations built over the years with a network of law firms, auditors and banks, NOVACAP has developed a strong expertise in fund set-up including the selection of most suitable partners, the organizational solutions and the negotiation of competitive pricing.

Our values

ETHICS

All the stakeholders have the highest ethical standards

OPEN ARCHITECTURE

Open architecture in order to find the most suitable solutions for our investors

ALIGNMENT OF INTERESTS

We work for and with our investors on the long run

RISK MANAGEMENT

Risk identification, control and monitoring as the key element of our approach

TRANSPARENCY

Full information about P&L and portfolio composition at client disposal

INDEPENDENCY AND EXCELLENCE

Looking for excellence no other constraint

Our fund services in a nutshell

- AIF & UCITS PLATFORMS
- LAUNCHING YOUR VEHICLE
- PROVIDING SUBSTANCE
- INVESTMENT MANAGEMENT
- RISK MANAGEMENT
- FUND GOVERNANCE
- COMPLIANCE
- REPORTING

Launching your vehicle

Led by your relationship manager, our team gives full priority to the success of your launch

- Prepare the legal framework and requested documents
- Organize the operational implementation
- Define the information flow
- Assist in preparing the sales material
- Establish the distribution channels
- Ensure a smooth initial subscription
- Coordinate with all the actors
- Registration with FATCA and monitor reporting

Governance

Our directors are assisted by our support team to provide the full range of services

- Monitor the fund's processes
- Verify that conflict of interests are monitored and avoided
- Ensure that investors' interests are preserved
- Convene board meetings
- Coordinate and liaise with all parties to prepare the agenda and the pack for the board meeting
- Organize the effective board meeting
- Prepare and circulate the minutes
- Monitor the EMIR obligations

Management Company
NOVACAP
Asset Management

Risk Management

Our risk managers implement all aspects of the regulatory requirements, including the supervision and tight monitoring of the delegates

- Identify the risk factors when drafting the prospectus
- Calculate the SRRI when preparing the KIID
- Implementation of the risk calculation
- Prepare the counterparts and delegates monitoring
- Process the ongoing risk management
- Prepare and escalate the monthly risk management executive reporting

Investment Compliance

Our compliance experts have a good and practical knowledge of the investment management environment, making our dialog smart and constructive

- Define together with you the investment frame
- Prepare the investment compliance control matrix
- Ascertain that your pre-trade investment compliance process is compliant and efficient
- Process the regular controls
- Dispatch the compliance executive summary

Investment Management

Within the limit of the laws and regulations in force, authorized fund promoters can act as investment advisors, while we act as investment manager

Frame: Our investment management service is either included in our Management Company offer, or organized as a standalone offer to another third party management company

Process: Our professionals will set-up your vehicle in close cooperation with all involved actors, with professionalism
Our services cover:

- The definition of the best counterparts or brokers to work with and the set up of the relation
- The analysis of your investment advice, the compliance check and the trade processing
- The trade follow-up until settlement is achieved

Our operational team is available from stock exchange opening in Europe till closing of US markets

KIID

Our tool allows efficient management and maintenance of the KIID, maintaining coherence

- The initial KIID is prepared according to ESMA 10-1321 and validated together with you.
- Our Risk Managers calculate and document the SRR1 results according to ESMA 10-673.
- The fee summary is estimated or calculated according to ESMA 10-674.
- Each yearly review challenges the previous year calculation.

The transmission to countries of registration is coordinated with our partners

Our services also include investor information document for your AIF sub-fund

Management Company
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Asset Management

Domiciliation

We provide domiciliation to UCITS which appointed us management company or for AIF which appointed us investment manager

- Provide the registered address for your fund
- Receive and handle mail, fax and other communication
- Organize the shareholders' meeting: convening, minute keeping, attendance recording
- Monitor the invoicing process

Factsheet

Our tool contains all data on each sub-fund and share class, we can feed a factsheet on a monthly basis with investment evolution and all relevant information

- We prepare and maintain the information on the structure of your factsheet
- We update the financial data
- You prepare the management comments
- We finalize and dispatch the factsheets

NOVACAP is more than a fund services solution provider, we also provide portfolio management services to investors:

ASSET MANAGEMENT SERVICES

Discretionary Portfolio Management

- Investments through funds in standardized portfolios
- Risk management approach to build portfolios
- Knowledge and best of breed asset allocation choices in all asset classes
- Tailor-made investment solutions on request

ADVISORY PORTFOLIO MANAGEMENT

Specific asset classes treatment and inquiries for complex investors

- Three centers of expertise - local research - leveraged through our team
- Access to institutional conditions from managers (administration costs, depositary banks, etc.)
- Investors benefit from a Multi Family Office approach with an entrepreneurial view
- Cristal Finance investment club (HNWI)

We provide investors with the following consolidation and reporting services:

REPORTING SERVICES

- Portfolio followed daily in terms of performance, risk and asset allocation
- Tailor-made periodic reporting can be built on request

CONSOLIDATION SERVICES

- Combination of different portfolios and calculation of a full set of data from consolidated performance to the determination of the global asset allocation
- Control of all the costs involved in the different portfolios of the investor

The result is a more professional and transparent management of investors' wealth, including an indirect risk management and monitoring of client portfolio.



NOVACAP
ASSET MANAGEMENT

Partnering with NOVACAP means that you can launch your fund within NOVACAP..

PRIVATE LABEL UMBRELLAS OR LAUNCH YOUR OWN DEDICATED UMBRELLA AND ENJOY IMMEDIATE ACCESS TO THE FOLLOWING BENEFITS:

- LAUNCH UCITS OR AIF FUNDS OR SUBFUNDS WITHIN VERY COMPETITIVE TIME FRAME
- TRANSPARENT & COMPETITIVE COST STRUCTURE
- COMPLETE MANAGEMENT OF EXTERNAL SERVICE PROVIDER RELATIONSHIPS
- POSITION RECONCILIATION AND TRANSPARENCY
- STATE OF THE ART RISK MONITORING TOOLS AND OPERATIONAL INFRASTRUCTURE
- STRENGTHENED CONTROL OF MARKET AND OPERATIONAL RISK
- INDEPENDENT MONITORING OF INVESTMENT MANAGEMENT GUIDELINES
- FULL COMPLIANCE, RISK MANAGEMENT, REPORTING AND MONITORING
- MULTIPLE SHARE CLASSES TO SUIT DIFFERENT INVESTORS

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